

## **INFORMATION CLAUSE**

***(reading the Information Clause is mandatory)***

Pursuant to Article 13(1) and (2) of the General Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR), and the Act of 10 May 2018 on the protection of personal data (Journal of Laws of 2018, item 1000, from late. zm.), the university informs that:

1. The administrator of your personal data is the West Pomeranian University of Technology in Szczecin with its registered office at al. Piastów 17, 70-310 Szczecin.
2. The administrator of personal data has appointed a person supervising the correctness of the processing of personal data, who can be contacted via the following e-mail address: [IOD.kurek@zut.edu.pl](mailto:IOD.kurek@zut.edu.pl)
3. Your personal data will be processed for the purposes of documenting the course of studies, including issuing documents, and fulfilling the obligations of the university resulting from the provisions of law, i.e. the Law on Higher Education and Science (Journal of Laws of 2018, item 1668, późn.zm) and implementing regulations to the Act. In addition, they may be processed when applying for a place in a dormitory or scholarship benefits, participation in student organizations and competitions. Your data will also be used for statutory, archival and statistical purposes.
4. The legal basis for the processing of your data is Article 6(1)(c), (d) and (e) of the General Data Protection Regulation (GDPR) in connection with the provisions of the Law on Higher Education and Science (Journal of Laws of 2018, item 1668, późn.zm) and implementing regulations to the Act.
5. The recipient of your personal data will be the West Pomeranian University of Technology in Szczecin, including only persons employed and authorized by the administrator to process data as part of their official duties.
6. The data will not be made available to external entities except in cases where such access is imposed on the university by applicable law and except in cases of making it available to entities servicing the maintenance of THE IT infrastructure and providing technical support services for the Uczelnia.XPsystem.
7. Your data will be stored for the period necessary to achieve the purposes set out in point 3.
8. You have the right to access your data and, subject to the law: the right to rectify, delete, limit processing, the right to transfer data, the right to object, the right to withdraw consent at any time.
9. You have the right to lodge a complaint with the President of the Office for Personal Data Protection if you consider that the processing of your personal data by the University violates the provisions on the protection of this data.
10. Your data will not be processed in an automated manner and will not be subject to profiling.