

Call for Papers

The guideline for submissions

Guidance for authors sending papers to **Folia Pomeranae Universitatis Technologiae Stetinensis seria Oeconomica**, The Journal of Faculty of Economics, West Pomeranian University of Technology in Szczecin, Poland.

Papers published in the Folia Oeconomica cover theoretical, methodological and empirical studies spanning a broad range of disciplines and perspectives of economics and management.

Papers in Polish and English are accepted.

Formatting And Style Requirements

- Manuscripts should be prepared in Word format
- Page: A4 format
- All margins: 2,5 cm
- Headings and subheadings: Arial 11 p., bold, to the left
- Main text: Arial 11 p.; first line indention – 0,75 cm
- Single-spaced
- Adjusted to both sides
- No underlining, no tabulation
- Enumeration: sign “– “ allowed
- Titles of tables and charts: Arial 11 p., to the left
- Text in a table, in a chart: Arial 10 p., adjusted, without color or shading
- Source: under a table, chart, to the left
- All graphic elements in black and white
- Mathematical formula should be in a separated line(s) in a text editor

Each manuscript should contain:

Put *one empty line* between every part of your paper

- **Author(s)** first name, family name, to the left, Arial 12 p.
- **Title** of the manuscript: Arial 12 p. bold, to the left
- **Affiliation** with an address and e-mail
- **Summary:** Arial 10 p., adjusted, 100-150 words in length; a summary should show the nature of the paper, main goal(s) and conclusions
- **Key words:** Arial 10 p., max. 5, in an alphabetical order; key word should not duplicate title expressions
- **Introduction** – should discuss existing state of research in a given topic, should explain a goal of a paper and/or hypothesis
- **Main text** - clearly organized, with a transparent hierarchy of headings and subheadings
- **Conclusions** - review the main points of the paper, underlines results
- **References** – publications cited in the text; in alphabetical order; examples:

Skawińska E., Sobiech K.G., Nawrot K.A. 2008. Macroeconomia. Warszawa. PWE.

Różański J. 2006. Finding the best solutions [in: The history of marketing thought]. B. Mikołajczyk, Warszawa, Difin Publ.

Drucker P.F. 1990. Managing the Non-Profit Organization, HarperCollins, New York. 26.

Giorgianni A., 2004. Big business are finding that good causes are good for business, The Hartford Courant nr 11

Citations in a text:

(Nowak 1974); (Skawińska et al. 2008), according to Drucker (1990)....;

All submissions will go through double-blind review.

Accepted papers will be publish in print and on Folia Oeconomica web site: www.ekonomia.zut.edu.pl.

Authors must affirm that their submissions have not been published elsewhere, either in whole or in part, in any language.

Authors must certify also that the submitted work is not under review by another publication, and that it will not be submitted for review elsewhere while under review at Folia Oeconomica.